



MARSHLANDS SCHOOL

Admissions Policy

Marshlands School (Special) caters for and welcomes children who have a wide range of learning difficulties. Including, Autism Spectrum Disorder (ASD), Moderate Learning Difficulties (MLD), Severe learning Difficulties (SLD), Profound and Multiple Learning Difficulties (PMLD), Physical Disabilities (PD) and adapts the resources and facilities to meet their needs.

The following are guidelines:

1. After referral by the Local Authority (LA), prospective parents and children are welcome to look around the school, to talk to the Headteacher and Staff. They will be given school information during the visit. All pupils must either be on an assessment for an EHC or be in receipt of a SEN Statement to attend.
2. The previous establishment will be contacted for all relevant information and if possible a visit to see the child in his/her setting.
3. Transition visits will be offered to all pupils who have been granted a place. For example a child can start by attending mornings then slowly work towards completing a full week, or attend 3 days in the first week before beginning full time. Working with parents, LA and staff at Marshlands School, different variations of induction can be offered to settle the child into the school.
4. To ease induction and assist part of our induction programme it may be necessary for a parent to accompany the child on the first day. During the first few weeks there may be frequent contact with the home.
5. Transport arrangements are made by the LA working with school.
6. Contact and pupil information forms should be completed prior to or on entry.
7. The placement of the child, progress or regression, needs to be reviewed after 6 – 8 weeks. It is advisable that the meeting will include: parents, class teacher and T.A.'s. If a particular problem has arisen a member of the Senior Leadership Team needs to be present
8. Pupils with medical needs should see the school nurse during the early stages of the process of admission. Care plans will be produced by the school nurse in conjunction with parents.

Adopted and approved by governors: 20th March 2017

Signed:

Chair of Governors